

Make a note of this...

ENCORE DANCING NEWS - AUGUST 2010 REGISTRATION PROCEDURE

We hope you are enjoying your summer vacation - it's REGISTRATION TIME! Our renovations have been underway since July and we are so excited about our "new" look!

**IT IS EXTREMELY IMPORTANT THAT YOU RESPOND ON OR BEFORE
AUGUST 22nd
IN ORDER TO GUARANTEE A SPOT IN A CLASS!**

Just a reminder that if we do not hear from you on or before August 22nd, by the methods listed below, we will assume you are not returning and we will remove your child from their class. IF YOU WOULD LIKE TO RE-ENROLL, AFTER AUGUST 22nd, THERE WILL BE A \$25.00 RE-REGISTRATION FEE (PER CHILD).

Thank you in advance for your cooperation and understanding. We are hoping this will alleviate the registration stress for everyone.

Starting August 17th thru August 26th, every Tuesday and Thursday, staff members will be available to help answer questions or class changes.

Listed below are the dates, times when we will be at the studio:

**Tuesday, August 17th & 24th
Thursday August 19th & 26th
From 10:00 am - Noon and 6:00 pm - 8:00pm**

If you are unable to make any of the times listed above, you can contact us by the following:

Phone - (717) 569-1828

Email - edc1@ptd.net

Fax - (717) 626-5720

**REMINDER !
CLASSES BEGIN ON THURSDAY, SEPTEMBER 9TH!
TENTATIVE RECITAL DATES: JUNE 24TH, 25TH & 26TH!
WE LOOK FORWARD TO SEEING EVERYONE IN SEPTEMBER!**

NEW STUDENT REGISTRATION FORM

NAME (last) _____ (first) _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ EMAIL _____

BIRTHDAY ___/___/___ AGE (Sept 10) _____ SCHOOL _____ GRADE _____ (Sept 10)

HOME PHONE # _____ CELL: Mother _____ Father _____

MOTHER _____ WORK PH. _____

FATHER _____ WORK PH. _____

PLEASE CHECK CLASS (ES) OF INTEREST:

BALLET (ages 5 & Up) _____ TAP (ages 5 & Up) _____ JAZZ (ages 6 & up) _____ YOGA (adult) _____

LYRICAL (ages 10 & Up) _____ MODERN (ages 10 & Up) _____ ZUMBA (adult) _____

CREATIVE DANCE & RHYTHM I (age 3) _____ CREATIVE DANCE & RHYTHM II (age 4) _____

IRISH STEP (8 & Up) _____ AFRICAN(12 & up) _____ KINDERMUSIK (newborn to 3) _____

HIP HOP (8 & Up) _____

PLEASE LIST ANY PREVIOUS DANCE EXPERIENCE:

HOW DID YOU HEAR ABOUT US: _____ WEBSITE

_____ NEWSPAPER

_____ MAILER

_____ REFERRAL – Name person who referred the studio _____

_____ PERFORMANCE – Where? _____

FALL REGISTRATION FORM FOR RETURNING STUDENTS

_____ YES, I WILL BE RETURNING _____ NO, I WILL NOT BE RETURNING

NAME (last) _____ (first) _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ EMAIL _____

BIRTHDAY ___/___/___ AGE (Sept 10) _____ SCHOOL _____ GRADE _____ (Sept 10)

HOME PHONE # _____ CELL: Mother _____ Father _____

MOTHER _____ WORK PH. _____

FATHER _____ WORK PH. _____

PLEASE LIST DAY, CLASS AND INSTRUCTOR FROM 2009/2010 DANCE YEAR

DAY _____ CLASS _____ TIME _____ INSTRUCTOR _____

DAY _____ CLASS _____ TIME _____ INSTRUCTOR _____

DAY _____ CLASS _____ TIME _____ INSTRUCTOR _____

DAY _____ CLASS _____ TIME _____ INSTRUCTOR _____

*** Continue listing class and instructor on back of sheet***

PLEASE CHECK CLASS (ES) OF INTEREST FOR 2010/2011 DANCE YEAR:

BALLET (ages 5 & Up) _____ TAP (ages 5 & Up) _____ JAZZ (ages 7 & up) _____ YOGA (adult) _____

LYRICAL (ages 10 & Up) _____ MODERN (ages 10 & Up) _____ ZUMBA (adult) _____

CREATIVE DANCE & RHYTHM I (age 3) _____ CREATIVE DANCE & RHYTHM II (age 4) _____

IRISH STEP (8 & Up) _____ AFRICAN(10 & up) _____ KINDERMUSIK (newborn to 3) _____

HIP HOP (8 & Up) _____

STOMP _____ (12 & UP)

PLEASE LIST DAY & TIME PREFERENCE:

1ST _____ 2ND _____ 3RD _____

CARPOOLS WITH: _____

**** WE CANNOT GUARANTEE TO ACCOMMODATE EVERYONE WITH THEIR PREFERRED DAY & TIME DUE TO TEACHER AND ROOM AVAILABILITY. WE WILL DO OUR BEST—THANK YOU IN ADVANCE FOR YOUR UNDERSTANDING****

COMMENTS: _____

STUDIO POLICIES

ENCORE DANCE CENTER

780 Eden Road
Lancaster, Pa 17601
(717) 569-1828
www.encoredance.net

Thank you for choosing Encore Dance Center for your child's dance education. Our goal is to inspire and nurture your child's desire to dance and perform in a supportive and friendly environment. In order to serve you better, please read and sign the following studio policies.

Studio Information & Policies

PLEASE SIGN AND RETURN

Student's Name _____ Parent's Signature _____

Date _____

- 1. Payment for classes is due by the 1st of the month. If we do not receive payment by the 10th a \$10.00 late fee will be added to your bill. This applies to all registered families.**
2. Post dated checks will not be accepted.
3. There is a \$30.00 fee for any checks returned for insufficient funds.
4. Absences due to illness, vacation or school activities are not excused. Make up classes are available at all levels.
5. If the studio should close due to bad weather there will be a make up schedule offered. There will be no credit given for missed classes.
6. There is a recital held in June and costumes are purchased for this performance. A non-refundable deposit of \$20.00 per costume is due in October. **If you are not participating in the recital, we must be notified, in writing, by December 1st. If we are not notified, you will be responsible for the costume. The balance for the costumes must be paid by March.**
7. All Outstanding bills must be paid by June 1st. If we do not receive payment by the 1st your child will not be allowed to perform in the recital.
8. If you are canceling classes, please call the studio immediately or we will assume you are still active and will be charged for missed classes.
9. Teachers reserve the right to remove a child from their class due to poor attendance, inappropriate dancewear, poor attitude/disrespectful, short attention span or are not willing to comply with the rules of the class.
10. If you have any questions or comments, please feel free to discuss them with us whenever it does not interfere with a class. We are always interested in improving our dance education programs.

Encore Dance Center
780 Eden Road
Lancaster, PA 17601

Permission to Use Photograph

Subject: _____
(Student's Name)

I grant to Encore Dance Center, its representatives and employees the right to take photographs of me and my property in connection with the above subject. I authorize Encore Dance Center, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that Encore Dance Center may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I have read and understand the above:

Signature, parent or guardian _____

(if under age 18)

Printed Name _____

Date _____

ENCORE DANCE CENTER

RECITAL POLICIES

For more than two decades, Encore Dance Center has provided students with an exciting performance experience through its June recital. The annual staple of the dance school, the recital, conjures images of childhood and Americana for many. It's a rite of passage for thousands of youngsters, a chance to shine in front of family and friends that they anticipate with nervous excitement.

The recital offers our students a professionally directed performance that allows them to present to their families and friends the result of a year's hard work, dedication and progress.

A big part of the dance training process includes learning through performance. The experience helps build self-esteem, self-assurance, and contributes to a sense of confidence. Although performance opportunities can help prepare some students for a possible career in dance, they also contribute to children's success in non-dance activities. That onstage experience can result in better in-school presentations, improved social skills and strong interview skills for future college or job opportunities. The rehearsal process is tremendous learning experience as well. It helps the children develop retention skills, and by working with their classmates on a group performance, they learn the positive aspects of working as a team to create the best end result.

Dedication to recital commitments is the responsibility of both students and their parents. We've created this policy paper in an effort to clarify what we expect from you in terms of commitments and responsibility to the annual recital, the school, and other students and parents.

Please read and sign the attached policy sheet and return to the studio. Our annual recital is optional and not required. If you feel you cannot participate due to date conflicts or personal reasons you must notify the studio, in writing, by December 1st.

Thank you in advance for your cooperation and we look forward to everyone participating in our annual production!

Alvina & Staff

RECITAL POLICIES
ENCORE DANCE CENTER

780 Eden Road, Lancaster, PA 17601
(717) 569-1828 * www.encoredance.net

**PLEASE SIGN AND RETURN TO THE STUDIO ALONG
WITH YOUR CONFIRMATION CARD!**

STUDENT NAME _____

Date _____

2011 REHEARSAL DATES: JUNE 21ST , 22ND , & 23RD

2011 PERFORMANCE DATES: JUNE 24TH , 25TH , & 26TH

YOU WILL BE NOTIFIED, IN JANUARY, OF WHICH SHOWS YOU WILL BE PARTICIPATING IN AND THAT WILL DETERMINE WHICH REHEARSALS YOU NEED TO ATTEND

1. Costume measurements begin in October.
2. A \$20.00 per costume (non-refundable) deposit is required by October 15th.
3. If we do not receive notification, **IN WRITING**, by December 1st that you are **NOT** participating in the recital, a costume will be ordered for your child. You will assume responsibility for payment.
4. Costume balances are due by March 7th.
5. Costumes will not be distributed to any students with outstanding costume balances.
6. **It is your responsibility to handle all costume alterations and exchanges. We do have a seamstress available through the studio. If a costume is damaged, the studio will handle any exchanges or fees.**
7. Tickets go on sale in May, all the information pertaining to sale procedures will be available in the recital packet handed out in April. The money from ticket sales go to covering the cost of school rental, lighting rental, stage crew, programs, backdrops etc.

8. No refunds will be made if a parent or guardian withdraws a child from the studio after costumes have been ordered and prior to the recital. Parents or guardians may pick up purchased costumes at the studio and up to 15 days after the performance. Costumes not picked up after 15 days will be donated to charity. Please remember to call the studio to schedule a pick up time.

9. As the season progresses, additional recital information or updates will be posted on the studio website www.encoredance.net, in monthly newsletters and on the school bulletin board. It is your responsibility to keep abreast of this important information. Our goal is to make the recital an organized, exciting experience for everyone involved.

10. Participation in the dress rehearsal is mandatory. The dress rehearsal allows the student to become familiar with the auditorium surroundings and feel comfortable with their performance, costume(s) and being on stage. Lighting music cues, set changes and all other logistics for an organized and professional performance are rehearsed so that the students make the best impression possible.

Once again, we want to make our recitals a positive experience for everyone and your support and cooperation is truly appreciated.

I have read and agree to the recital policies listed above.

Parent Signature

STUDIO CALENDAR
2010-2011

SEPTEMBER

**Classes begin on Thursday, September 9th.*

OCTOBER

** Deposits due for recital costumes*

** Begin measuring students for costumes.*

**Costume fundraising information available*

NOVEMBER

** Fundraiser candy order forms due by November 22nd*

**Studio closed for Thanksgiving – Thursday, November 25th, thru Saturday, November 27th. Studio reopens on Monday, November 29th.*

DECEMBER

**Closed for Christmas and New Years – Wednesday, December 22nd thru Saturday, January 1st. The studio reopens on Monday, January 3rd.*

**Costume fundraiser begins*

JANUARY

**Studio reopens on Monday, January 3rd.*

**Costume orders placed*

**Families receive total cost for costumes*

MARCH

**Fundraiser ends on March 7th*

**Costume balances due by March 7th*

APRIL

**Easter Break – studio closed on Friday, April 22nd thru Monday, April 25th. The studio will reopen on Tuesday, April 26th.*

**Costumes begin to arrive*

**Recital information available.*

MAY

**Studio closed on Monday, May 30th for Memorial Day*

**Recital tickets go on sale.*

JUNE – tentative recital date – JUNE 24th, 25th, & 26th

Rehearsals: Evening shows – June 21st & 23rd

Matinee rehearsal- June 22nd

** Creative Movement & Rhythm 3 “in- studio performance” will be held on Saturday, June 11th*

**Picture Day – June 22nd at Hempfield High School*